

**KENN PARISH COUNCIL**

**MINUTES** of Kenn Parish Council meeting 2 July 2018, held in the New Church Room, Kenn Street, Kenn.

Meeting commenced at 19:30 and concluded at 20.40

**PRESENT:** Cllrs S Naish (Chairman), W Bessant, J-P Humberstone, R Treble

Clerk; Eleanor Wade

Present: North Somerset Council (NSC) Cllr J Iles

Apologies: NSC Cllr J Hadley & M Lenny Liaison Officer

19:30 **INFORMAL BUSINESS Public Participation**

1 resident attended

1) Cllr Iles reported on the following NSC related items:

- Oakland's planning application had not been decided yet. The Internal Drainage Board (IDB) had made some valid comments. Other concerns raised were about waste disposal arrangements and monitoring to ensure the unit was not changed into being able to be use by the public, rather than just by garage employees.

*KPC had supported the IDB in their comments and had also made an observation about waste disposal arrangements.*

- St Modwen's application determination deadline had been extended again.
- Verges, the previous Area Officer had been replaced and the issues were being progress with the new officer.

2) The resident expressed concern that they appeared to have been reported for clearing trees on their property and had received a visit from a NSC officer. Also, that Western Power were replacing the local substation. Finally observed that the battery in the speed sign appeared to need changing.

*The Chairman assured the resident that KPC knew nothing relating to the tree event. Also, the councillor who oversaw battery changing arrangements for the speed sign advised that, as far as he was concerned, everything had been done.*

19:45 **FORMAL BUSINESS**

**18/80 Apologies for absence** Cllrs S Brain, H Staples – prior commitments.

**18/81 Declarations of interest** none

**18/82 Minutes** of the Council meeting held on 30 April 2018:

**Resolved:** The minutes were approved as a correct record and were signed as such.

**18/83 Chairman's Communications**

83.1 Resignation – The Chairman advised members she had received Cheryl Quinn's resignation letter. Members expressed their dismayed at receiving this information. They recalled Cheryl's long service to the parish of Kenn and asked the Clerk to write and thank her for all her hard work and achievements. The Chairman reported that Cheryl would continue to be Kenn's Tree Warden.

83.2 Garage – The Chairman reported she was again been asked about the situation relating to cars being parked on and therefore blocking the pavement, which in turn was creating a pedestrian and traffic hazard. **Agreed** to enquire if the Community Police Officer could report to the next meeting on this matter.

**18/84 Broadband** (min 18/28) **Noted** the following information conveyed by Cllr Brain:

Gigaclear provided a schedule on their website showing broadband work to commence in August for Kenn.

**18/85 Highways, verges and hedges** (min 18/29)

85.1 Verges – these had been cut as part of the NSC maintenance schedule. **Noted**

85.2 Hedges – would be trimmed in the Autumn. **Noted**

**18/86 Speeding Issues** (min 18/30)

86.1 Vehicle Activated Speed Sign – at the last meeting it had been agreed to research the possibility of other locations on Kenn Street for the mobile sign, in order that drivers didn't become complacent about their vehicle speed on sections of this road.

These had been checked following the meeting and none could be accessed without difficulty. **Noted.**

86.2 Volunteers – the people who attend to the sign were thanked for their efforts.

**18/87 General Data Protection Regulations** (min 18/31) The report of the Clerk was received and considered;

87.1 Draft Kenn Parish Council Data Map

**Resolved:** approved and adopted.

87.2 GDPR Security Compliance Checklist

- Ensure all councillors complete the "GDPR Security Compliance Checklist" and each retains their copy as evidence. The clerk will retain the original copy of all the completed forms.
- For devices used in connection with Parish Council business, insist on password protection of the clerk's computer, councillors' computers, mobile devices and external hard drives.
- Ensure all anti-virus security packages are up to date where appropriate – both clerk and councillors.
- Keep all parish council correspondence separate to other correspondence – both clerk and councillors

**Resolved:** approved and adopted.

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**18/87 General Data Protection Regulations** continued

87.3 Was the council registered with the Information Commissioner's Office? KPC is not currently registered therefore it will need to do so to comply with GDPR.

**Resolved:** approve payment of the Data Protection Fee – £45 for most parish and town councils.

**18/88 Barns Ground Pond** (min 18/33)

No further information had been received following the advice given that the Internal Drainage Board (IDB) had been advised to investigate this. The fence was also falling over and needed repairing.

**Follow this up** with the IDB's Drainage Surveyor.

**18/89 Flowers/Village Planters** (min 18/17)

Cllr Treble had obtained plants and carried out the work.

**Resolved:** approve payment of the bill presented in the sum of £48

**Planning Items****18/90 Town & Parish Forum Report – Delivering North Somerset's housing needs**

North Somerset Council has been working to reconcile the Government's expectations on housing growth with the need to protect the towns, villages and countryside of North Somerset from harmful development. Their new Site Allocations Plan has now been adopted to guide new development until 2026.

However, they are already having to think about longer term requirements up to 2036 and were starting work on a new local plan, including to identify how housing needs for North Somerset will be delivered – currently as set out in the draft Joint Spatial Plan. To ensure new development is plan-led, sustainable and supported by adequate infrastructure they need to work closely with local communities. Details are on <http://apps.n-somerset.gov.uk/cairo/docs/doc28772.pdf> Areas of change being considering within the Local Plan 2036 are as follows:

- 1 Settlement hierarchy: As this influences the type and scale of development for different villages and towns based on sustainability factors. It may be appropriate either to adjust how individual settlements are defined or to introduce a new tier, perhaps to cover the smaller service villages/larger infill villages.
- 2 Review of settlement boundaries: Consider relaxing settlement boundaries in some locations to enable small scale development opportunities to come forward. In some places it may be appropriate to delete existing settlement boundaries or add new ones.
- 3 Review of the approach to Green Belt settlements: Local Green Belt reviews may enable appropriate small-scale development opportunities in those villages that want them. This would be a local decision.
- 4 Other opportunities. For example, addressing brownfield sites in rural areas?

NSC were asking what particular issues towns and parishes have about housing delivery and what are the potential solutions to explore. In order to understand the scope for community-led potential NSC were asking for help in identifying opportunities to deliver additional housing within local communities. This will help to better gauge what is deliverable in terms of community expectations. **Noted**, will respond when appropriate.

**Planning Applications**

**18/91 16/P/1901/O Land to the west of Kenn Road, Kenn, Clevedon.** Revised outline application for residential-led mixed use development to comprise up to 125 new homes and 3.24ha (8 acres) of employment and community uses which may include B1, B2, B8, sui generis trade counter use and D1 uses and associated infrastructure. All matters reserved except for access to Kenn Road which is submitted in detail.

Members reviewed the new documents giving details relating to this application and their comments remain:

**Resolved:** recommend REFUSAL.

Also the Parish Council reiterated their objections as contained in their previous letters dated 9 September 2016, and the 5 September 2017: relating to residential settlement areas, mix of housing and employment, highway, flooding and greenfield site, community and Section 106, also the attachments to these letters.

The Parish Council's additional comments in response to the applicants recently revised application are:

- 1 Comments contained in the Design and Access Statement:
  - Transport Assessment – states 'consent' – do not recall consent has been given
  - Transport Assessment – dispute the numbers stated in this section
- 2 It is recalled the access onto the B3133 from this site was decided over 11 years ago, since when:
  - the volume of traffic on Kenn Road (B3133) has increased significantly
  - the proposal to introduce housing onto this site will also increase the vehicle movements
  - concern about the available space to accommodate lorry movements/manoeuvres
  - any highways must be finished to the standard appropriate for adoption by the Highways Dept

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- 3 Due to the above points in (2) it is considered another traffic survey should be carried to ascertain impact.
- 4 The increased noise from the volume of traffic on the M5 will adversely impact on the proposed homes.
- 5 Increase in surface water will impact on an already delicate balance with existing flooding problems.
- 6 Public provision – the open space area identified is too small, there is no public community building

Section 106 / CIL – Kenn Parish Council reiterates its comments about the need for a public building on such an isolated site and would want to be involved in any discussions relating to this, S106 and/or CIL

- 18/92 **Planning Decision – Noted.** (Details are on the NSC's web site planning pages.)
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|---|---------|
| <u>18/P/2582/FUL</u> – Edwards Kenn Business Park, Barns Ground, Kenn, BS21 6ST | Granted |
| <u>18/P/5382/OUT</u> – Little Mead, Kenn Rd, Kenn, BS21 6TS                     | Refused |

- 18/93 **Items provided for Information – Noted.**
- 1 Adoption of North Somerset Accessible and Adaptable Housing Needs Assessment: Supplementary Planning Document
  - 2 West of England Spatial Strategy
  - 3 Hinkley Connection Project update
  - 4 Remembrance Day Silhouettes
  - 5 Community Conservation Work

**Finance Items**

- 18/94 **Assets Register** (min 18/47)  
The Clerk reported having found a format which incorporates an insurance valuation which she will check and do a draft for a future meeting.
- 18/95 **Payment of Accounts & Budget Control** Members reviewed details in the Clerk's report.  
**Resolved:** To approve the accounts for payment as detailed.

APPROVED AS A TRUE RECORD

Signed by the Chairman .....

Date.....

**DRAFT MINUTES to be approved at the next meeting on the 3 September 2018**